



The KidSafe Project Society  
**COVID-19 Safety Plan (all gatherings/on-site)**

Last edits made: Dec 2021 (KM)

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**GENERAL OVERVIEW:**

**All people (children and adults - including staff) will be required to stay home if they are showing symptoms of COVID-19, in accordance with WSB, VCH, and BC Health Guidelines.**

**To participate or work in KidSafe, all children and/or staff will need to be symptom-free for a minimum of 24 hours, and where necessary proof of a negative Covid-19 test will be required to return.**

**All staff and participants are required to complete a health check assessment upon entry to site each day and keep records according to KidSafe and BC health guidelines.**

**All parents/guardians are required to be readily available for immediate pick up if your child appears to be showing symptoms of COVID-19.**

**All individuals involved with KidSafe are to abide by the provincial K-12 Health and Safety Covid-19 guidelines while on site.**

**PPE will be provided to all staff daily,  
and offered to any person(s) at a KidSafe event as required.  
(both adult & child size masks are readily available at each site)**

**Face masks are required while inside for all staff and children.  
(unless actively eating or drinking)**

**No Parents/Guardians are permitted inside program space. All are required to meet at the "Designated Drop off/Pick Up" location outside of KidSafe school doors for drop off and pick up.**

**Designated Kidsafe Entrance and Exit plans are in place at each site.**

**Quarantine areas are assigned per program site, with a safe exit plan in place in the case of a sick child. (e.g., the separate door for a parent to pick up, proper ventilation, isolation from rest of participants, etc)**

**No Volunteers are permitted indoors. Only KidSafe staff, KidSafe/VSB partners and active participants are allowed inside their assigned site.**

**All group gathering limits and program registration capacities will be within the allowed limit according to space permitted by VSB.**

**KidSafe can provide STAFF ONLY COVID-19 Rapid Tests as needed. This rapid test is not an official clearance, but is available for peace of mind. The tests are provided by the RED CROSS of Canada.**

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## **Further Details of Guidelines while on-site:**

### **HAND WASHING & BASIC HYGIENE**

**All KidSafe Employees, participants, and any others in partnership with KidSafe on-site are required to wash their hands, wear a mask, and maintain basic health protocols upon entry and throughout the day.**

**Staff are also required to wash their hands regularly throughout the day, including, but not limited to:**

Upon arrival at KidSafe, before daily departure.

Before and after handling food (raw, cooked, or pre-packaged)

Before and after serving meal and snacks

Preparing water bottles, drinking cups, etc.

Before and after giving or applying sunscreen, or any personal object to needing to touch a body

After using the toilet

After contact with body fluids (e.g., runny noses, spit, vomit, blood)

Before donning and after doffing personal protective equipment

After cleaning tasks

After handling garbage

Whenever hands are visibly dirty

**Staff are required to support the children to wash their hands regularly throughout the day, including, but not limited to:**

When they arrive at KidSafe and before they go home

Before and after eating and drinking

After using the toilet

After playing outside

After handling pets and animals

After sneezing or coughing

Whenever hands are visibly dirty

**Provide education and direction to the children for the following other daily health requirements:**

Cough or sneeze into their elbow sleeve or a tissue.

Throw away used tissues and immediately perform hand hygiene.

Not touch their eyes, nose, or mouth with unwashed hands, etc.

Not to share personal objects with other students (eg. things from home, single-use non-cleanable toys etc.)

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## MEALS & SNACKS

Below are the KidSafe Meal & Snacks On-Site Guidelines. They include but are not limited to:

**KidSafe will only be using single-serve plates, cutlery, and cups**

**When handling food staff must wear gloves, and use tongs if available**

**Meals arrived prepared and ready to serve**

**Do not allow sharing of food or drink by staff or children**

**No self serve food for any child**

**Snacks and meals are to be directly given to children in individual servings.**

**Children are not allowed to participate in any sort of food preparation or enter the Kitchen area on site.**

**No cooking programs/activities on-site allowed.**

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## CLEANING & DISINFECTING GUIDELINES ON SITE

Daily cleaning / sanitizing requirements for site staff include, but are not limited to:

**All sites will be professionally cleaned/ sanitized by VSB Operations Staff each morning and night, as well as maintained throughout the day by KidSafe Site Staff.**

**We have removed toys and site furniture from the site that have surfaces that are not easily cleaned, such as plush stuffed animals, fabric couches, blankets, etc.**

**We ask that the parent(s)/legal guardian(s) only bring personal comfort items (e.g., stuffed animals) if they are clean and laundered at the end of each day.**

**If this happens, the child must keep that item in their specified labelled cubby or personal item area.**

**Unnecessary items have been removed from the workplace to reduce surfaces that could become contaminated.**

**Staff have identified all common areas (e.g., washrooms) and frequently touched surfaces (e.g., doorknobs, cupboard handles, light switches, faucet handles, tables, chairs, toys) for daily cleaning and wipe down.**

**General cleaning and basic upkeep are required throughout the day.**

**Full disinfecting of the workplace will occur at least once a day after KidSafe departure by VSB engineers.**

**Surface disinfecting of the site is required and maintained throughout the day**  
e.g.: before and after meals and snacks, activities on surfaces, etc.

**Frequently touched surfaces are to be cleaned and disinfected at least three times a day.**

**Empty garbage containers daily at a minimum.**

*\*done by VSB Operations staff daily*

**If a worker or child leaves the workplace due to symptoms of COVID-19, all areas are swiftly and properly cleaned (by VSB operations staff) including surfaces they may have touched, immediately upon their departure. This includes both common areas beforehand and the quarantine area.**

**Maintain an adequate supply of cleaning and disinfection products and materials, all provided by KidSafe. Staff are responsible for reporting low stock to management as needed.**

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